

# TOWN OF PALM BEACH

Information for Town Council Meeting on: October 10, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Bob Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Approve the Award of a Purchase Order to Richard Maxwell, Inc. DBA King Tree Services in the amount of \$60,000 and establish a five-year budget of \$300,000 based on satisfactory performance and budget authorization, **Resolution No. 133 - 2023**

DATE: September 26, 2023

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council approve the Award of a Purchase Order to Richard Maxwell, Inc. DBA King Tree Services in the amount of \$60,000 and establish a five-year budget of \$300,000 based on satisfactory performance and budget authorization.

## **GENERAL INFORMATION**

The Town has had a long history of consulting services with Richard Maxwell. Because of the unique relationship with historic trees, it was determined to note his firm as single source to continue the same services.

## **PROCUREMENT AND CONTRACT BACKUP**

Procurement and Contracts has verified satisfactory performance by Richard Maxwell, Inc. dba as King Tree Services.

## **FUNDING/FISCAL IMPACT**

Funding for this award will be from the departmental operating budget.

## **TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.