

TOWN OF PALM BEACH

Information for Town Council Meeting on: September 12, 2023

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution Approving the Award of ITB 2023-39 Electrical Services to a combination CR Dunn, Inc., Grid One Electrical Construction, Inc., Sullivan Electric Pump Inc., Universal Electric of Florida, Inc., and Wilco Electrical LLC as Primary, Secondary or Tertiary Awardees in the Amount of \$102,300 and Establishing a Project Budget of \$117,645 and Establish a Five-Year Award in the Amount of \$621,795 based on Satisfactory Performance and Budget Authorization

DATE: August 25, 2023

STAFF RECOMMENDATION

Staff recommends Town Council approve Resolution No. 101-2023, Approving the Award of ITB 2023-39 Electrical Services to a combination CR Dunn, Inc., Grid One Electrical Construction, Inc., Sullivan Electric Pump Inc., Universal Electric of Florida, Inc., and Wilco Electrical LLC as Primary, Secondary or Tertiary Awardees in the Amount of \$102,300 and Establishing a Project Budget of \$117,645 and Establish a Five-Year Award in the Amount of \$621,795 based on Satisfactory Performance and Budget Authorization.

SUMMARY EXPLANATION/BACKGROUND

The Procurement and Contract Management Division issued ITB 2023-39 Electrical Services to support Townwide facilities. There are two current contracts covering electrical services needs that are set to expire September 30, 2023.

The Procurement and Contract Management Team broadcast this solicitation through DemandStar to over 2000 individual email addresses tied to firms identified via commodity codes. This project was also advertised on the Public Purchase Website, the Town Website, and the Palm Beach Post.

The Town received six (6) submissions all of which were found to be responsive and responsible for the solicitation documents. The Town has gained one additional provider in the award. The previously awarded vendors, CR Dunn Inc., Wilco Electrical LLC., Universal Electric of Florida, Inc. and Sullivan Electric Pump have had good working relationships with the Town and have had satisfactory performance evaluations.

The award of \$102,300 for FY24 is split between Public Works, Recreation and the Marina.

Upon evaluation of all submissions, the Town made a business decision to award CR Dunn, Inc. as Primary awardee for the Town Docks and Town Owned Traffic Signalization lots. The decision on these two lots was based on CR Dunn, Inc. being trained by the marina builder to maintain power pedestals and possessing valuable knowledge of Town infrastructure. A business decision was also made on the Par 3 lot to award Sullivan Electric Pump Inc. as Primary awardee. Since Sullivan Electric Pump Inc. is authorized service center by manufacturer in our geographical area for equipment's that are installed in Par 3.

FUNDING/FISCAL IMPACT

Funding for this contract will be from the Public Works, the Marina, and Recreation Department's Operating Budgets.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.