

# TOWN OF PALM BEACH

Information for Town Council Meeting on: August 8, 2023

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TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Bob Miracle, CPA, Deputy Town Manager, Finance and Administration

FROM: Dean Mealy II, NIGP-CPP, CPPO Procurement and Contract Manager

RE: Approve the Award of the Proposal for Paving Oversight - Undergrounding Project Phase 4 North to Chen Moore and Associates. in the Amount of \$78,190 and Establish a Project Budget in the Amount of \$89,900 - **Resolution No. 095 -2023**

DATE: July 26, 2023

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## **STAFF RECOMMENDATION**

Town staff recommends that Town Council Approve the Award of the Proposal for Paving Oversight - Undergrounding Project Phase 4 North to Chen Moore and Associates, in the amount of \$78,190 and Establish a Project Budget in the Amount of \$89,900

## **GENERAL INFORMATION**

After the completion of each phase of the undergrounding, all roads are milled and resurfaced as part of the pavement management program. There is a companion milling and pavement Town Council item for the Phase 4 North roads for Town Council to award. Milling and resurfacing of the roads takes a great deal of coordination with property owners and oversight of the contractors. Chen Moore will coordinate and communicate with property owners to ensure landscaping is trimmed out of the right of way. They will work with Town staff and residents to ensure that garbage pickup occurs and that landscapers do not interfere with the paving. They will also work with the contractor to ensure the results meet the requirements.

## **PROCUREMENT AND CONTRACT BACKUP**

Procurement and Contracts has verified satisfactory work by CMA for past work experience. Procurement vetted the proposal with the Public Works Director and was found to be acceptable for the scope.

## **FUNDING/FISCAL IMPACT**

Funding for this award will be from the Capital Improvement Fund.

## **USER DEPARTMENT CONCURRENCE**

This item has been reviewed by the Public Works Department and is approved as recommended.

**TOWN ATTORNEY REVIEW**

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.